

How To Make A Neighbourhood Plan

To make sure that your neighbourhood plan is delivered as quickly and effectively as possible, we suggest you use the following process. A detailed guidance note is available for each stage (go to the Council's website www.sholland.gov.uk):

Stage 1: Getting Started

- Consult with your community on whether a Neighbourhood Plan is right for you
- Establish a Steering Group which could include members not on the town/parish council/neighbourhood forum
- Define your Neighbourhood Area and submit to South Holland District Council
- Develop a project plan for developing your plan



Stage 2: Develop your Vision, Objectives and Key Priorities

- Review available evidence
- Gather information about your Neighbourhood Area
- Identify your area's strengths, weaknesses and key issues
- Review South East Lincolnshire's emerging Local Plan for your area
- Draft your vision and objectives
- Consult the wider community on your proposed vision, objectives and key issues



Stage 3: Develop your Plan

- Develop policies
- Develop an implementation and monitoring plan
- Finalise your draft Neighbourhood Plan
- Check conformity of your plan with South East Lincolnshire's emerging Local Plan and national policy
- Produce SEA/HRA assessments in line with your plan
- Prepare a consultation statement
- Consult the wider community on your draft plan



Stage 4: Independent Examination

- Submit your final plan and supporting documents to South Holland District Council
- South Holland District Council will arrange and pay for the independent examination



Stage 5: Referendum

- South Holland District Council will make arrangements for a referendum



Stage 6: Adoption

- If the referendum shows community support then your Neighbourhood Plan will be 'made' by South Holland District Council