Instructions on how to use the Public register

You will need to access the licensing page via the South Holland website.

http://www.sholland.gov.uk/business/licensing/

You should then see the image below

Click on Register of South Holland Licences (see red arrow)



This will then take you to a screen that says available services, click on the South Holland logo.

This will take to the front screen of the Public Register. You will then need to click on premises register (see red arrow)



You are able to check the premises register by premises holders name, premises name, postcode, address or licence number.

🖉 Public Register Premises Search - Microsoft Internet Explorer pr	ovided by Breckland Council	
COO V III http://publicaccess.sholland.gov.uk/PAforLalpacLIVE/1/Licensing	ActPremise/Search 💽 🚱 🗙 ಶ Live Search	<mark>ہ</mark> م
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🖕 Favorites 🛛 🚖 💈 Google 🕏 Premises Licence 🖉 South Holland www.sho	ollan 🙋 Free Hotmail 🖉 Suggested Sites 🔻 🙋 Web Slice Gallery 👻	
Public Register Premises Search	🚰 🛪 🔝 👘 Eage + Safety + Tools + 🔞	• »
	South Holland District Council	~
Home Register Log in		
You are here » WCA Home » Licensing Act Premise Search »		
Public Register Premises Search		
Please enter your search criteria in ANY of the boxes below to fi Licensing Act Premise Search Licence Number: Applicant Name: Premises Name:	ind all matching records, or leave blank to retrieve a complete register (this may take some time).	III
Premises Address: Premises Postcode:		
Ward: Show only premises with applications that can have re them support or make representations in relation to application	epresentation made against Members of the public under the Licensing Act 2003, are able to either ons in their consultation period.	
Search	as at 15:53 on 04 June 2014	
Click mn headers to sort the results by that column		~
Done	😜 Internet 🦓 👻 🍕 100%	•

Once you have entered the details you then need to press search (see yellow button)

Once pressed you can scroll down the page and you should be able to see the premises you are looking for. If there is more than one premises with that name that you have searched for it will show you all the premises

Licensing Act Premises	s Search					
Licence Number:						
Applicant Name:						
Premises Name:		red lion				
Premises Address:						
Premises Postcode:						
Ward:		▼				
Show only premises wit	th applications that can have representation made	Members of the public under the Licensing Act 2003, are				
against them		able to either support or make representations in relation to applications in their consultation period.				
Search						
ansing Act 2003 - Premi	ises Licence Register as at 14:16 on 21 S	entember 2016				
the column headers to sort t	the results by that column					
misse Neme	Address					
Red Lion	6 Spalding Road Holbeach Ling	Address				
	o oparanig road, robodon, 200	34 Hilloate Gedney Hill Lincolnshire PE12 NN				
Red Lion	34 Hillgate, Gedney Hill, Lincolns	shire, PE12 0NN				

Then click on the name of the premises that you want to check. I have chosen Red Lion, Spalding Road, Holbeach as an example (see red arrow) on above picture.

You should then see a similar screen to that below. Temporary Event Notices will begin with TE and Premises Licences PL and Club Premises Certificates CP.

The Red L	ion					
6 Spalding R	load, Holbeach, Lincolnshire, PE12 7HG					
View on Map						
Click on Lice	nce / Application Number for more details					
Licence	Licence Type	From		То		
PL0169	Premises Licence	16/09/2014		indefini	te	
	Application Type		Application Number	From	То	Status
	Variation Alongside Conversion		013477	23/11/2005	indefinite	Completed
	Transfer/Vary DPS Application		014010	10/05/2007	indefinite	Completed
	Transfer/Vary DPS Application		014011	20/05/2008	indefinite	Completed
	Vary DPS		014012	21/08/2008	indefinite	Completed
	Vary DPS		014013	19/06/2009	indefinite	Completed
	Transfer Application		014014	17/11/2010	indefinite	Completed
	Transfer Application		015540	09/07/2014	indefinite	Completed
	Transfer Application		017801	16/09/2014	indefinite	Completed
Application	Number	Process type	Li	cence type		
There is no	data to display.					

You will notice that it gives you a licence number, licence type, application type, application number, and a from and to date.

The from date is the commences date of the licence and the to date is the expiry date of the licence.

If you click on the blue licence number it will then open up another screen which will give you the licence details (see red arrow) You are also able to view where the premises is located on a map by clicking on View on Map (see yellow arrow)

The applications are shown with the oldest application at the top and the most recent at the bottom.

The Red Lion				
6 Spalding Road, Holbeach, Linco	olnshire, PE12 7HG			
Premises Licence PL0169 f	rom from 16/09/2014	to indefinite		
Licence holder(s)				
Full Name:		ST	P Properties	
Designated Premises Supe	rvisor			
Full Name:		Mr	Kevin McCabe	
Permitted Activities				
• the supply of alcohol				
Premises Open Hours Gra	inted			
	Time From	Time To		
Monday to Sunday	11:00	00:00		
Activities - Times Granted				
	Time From	Time To		
J. Supply of alcohol for consump	otion ON and OFF the prer	nises		
Monday to Sunday	11:00	00:00		
Additional Conditions				
Annex 1 - Mandatory Con	ditions			
,,,				

You are able to see who the applicant is and what the permitted activities are and the premises granted hours.

For this example the applicant was STP properties Ltd, the premises has been granted the supply of alcohol on and off the premises and the permitted times are from 11am until midnight Monday to Sunday

The Designated Premises Supervisor is Mr Kevin McCabe. You are also able to view and conditions attached to the licence and a plan of the premises.