

ROLE PROFILE

Councillor (Elected Member)

1. Who do Councillors represent?

- Residents within their ward;
- South Holland District Council; and
- The District of South Holland in a wider capacity.

2. Role, Purpose and Activity

- **Representing and supporting communities**
 - To represent the community to the Council and the Council to the community;
 - To lead and champion the interests of the ward and its residents;
 - To represent individual residents and local organisations and work on their behalf; and
 - To liaise with other councillors, officers and partner organisations.
- **Making decisions and overseeing Council performance**
 - To contribute to and debate in full Council meetings;
 - To contribute to and debate in committee and panel meetings, to which they might be appointed, to make decisions and oversee performance;
 - To promote democracy and take collective responsibility for decisions; and
 - To encourage effectiveness and efficiency in the provision of Council services.
- **Representing the Council (externally)**
 - To represent the Council externally.
- **Internal governance, ethical standards and relationships**
 - To promote and support good governance of the Council;
 - To promote and support openness and transparency; and
 - To adhere to the Members' Code of Conduct, the Member/Officer Protocol and the highest standards of behaviour in public office.

3. Personal and Role Development

- To participate in opportunities for training and development.

4. Values

- To be committed to the Councils values and corporate priorities.

PERSON SPECIFICATION

Councillor (Elected Member)

To fulfil the role as laid out in the role profile, an effective Councillor requires the following:

Representing and supporting communities

- Good communication and listening skills;
- The ability to set aside own views and act impartially on behalf of others; and
- A willingness to challenge using well reasoned arguments.

Making decisions and overseeing Council performance

- To understand how a successful meeting is conducted;
- The ability to contribute positively to the scrutiny process; and
- A readiness to prepare fully for meetings.

Representing the Council (externally)

- Effective public speaking and presentational skills; and
- The ability to convince others and act with integrity.

Internal governance, ethical standards and relationships

- An understanding of the roles of officers, councillors and external partners;
- Respect for different groups and individuals;
- A knowledge of Equality and Diversity legislation; and
- An understanding of the Code of Conduct and Member/Officer Protocol.

NB: All other role profiles, in addition to the Councillor (Elected Member) profile, are special responsibility roles.