

ROLE PROFILE

Chairman of the Council

This is a Special Responsibility role profile.

1. Who does the Chairman of the Council represent?

- South Holland District Council; and
- The District of South Holland in a ceremonial capacity.

2. Role, Purpose and Activity

- **Acting as the ceremonial head of the Council**
 - To represent the Council at civic and ceremonial functions;
 - To be non political and uphold the Council's democratic values and
 - To lead full Council meetings in line with the Council's meeting procedures.
- **Internal governance, ethical standards and relationships**
 - To promote and support good governance of the Council;
 - To provide community leadership and promote active citizenship; and
 - To promote and support openness and transparency.

3. Values

- To be committed to the Council's values and corporate priorities.

Vice-Chairman

- To act as Chairman in their absence; and
- To assist the Chairman as required.

PERSON SPECIFICATION

Chairman of the Council

To fulfil the role as laid out in the role profile, an effective Chairman of the Council requires the following:

Acting as the ceremonial head of the Council

- An in-depth understanding of the role of Chairman of the Council; and
- The ability to act in a non-political capacity.

Internal governance, ethical standards and relationships

- An understanding of the roles of officers, councillors and external partners;
- Respect for different groups and individuals;
- An understanding of the Code of Conduct, the Member/Officer Protocol.